

Draft Scrutiny Proposal Form

(This form should be completed by sponsoring Member(s), Officers and / or members of the public when proposing an item for Scrutiny).

Note: The matters detailed below have not yet received any detailed consideration.

Proposer's name and designation		Date of referral	
Proposed topic title			
Background to the issue			
Key Objectives Please keep to SMART objectives (Specific, Measurable, Achievable, Relevant and Timely)			
How long do you think is needed to complete this exercise? (Where possible please estimate the number of weeks, months and meetings required)			

Please return this form to:

Helen Saunders and Jess Bayley, Overview and Scrutiny Support Officers, Redditch Borough Council, Town Hall, Walter Stranz Square, Redditch, B98 8AH

Email: helen.saunders@redditchbc.gov.uk / jess.bayley@redditchbc.gov.uk